

KENTISBEARE PARISH COUNCIL

Notice of a Meeting of the Parish Council to be held on Tuesday 7th July 2026 at 6.30pm in Kentisbeare Village Hall

Members of the Public are invited to attend and may address the Council in Public Question Time.

Public Question Time. At the discretion of the Chairman, public question time is limited to 15 minutes, and individuals may be limited to 3 minutes. No decision can be taken on issues raised within Public Question Time unless the matter is already an item on the agenda. To ensure that the meeting runs as smoothly as possible, anyone wishing to speak, should endeavour to notify the Clerk by noon on the day of the meeting. The meeting will start following Public Question Time, after which time public participation is only permitted by special invitation of the Chairman.

AGENDA

To Members of the Council: You are hereby summonsed to attend the above meeting of the Parish Council for the purpose of transacting the following business:

1. Public Question Time.
2. Apologies: Cllr. Mrs Irene Edwards.
3. Declarations of Interest.
4. Approval of Minutes: of the meeting of the Parish Council meeting as held on 09/06/2026.
5. Matters Arising.
6. **Planning & Planning Correspondence/Information:**
 - 6.1 Applications to be considered by the Parish Council:
[26/00789/LBC](#) Listed Building Consent for the conversion and alterations to 5 barns to create 4 dwellings. Land & Buildings at NGR 306868 108436 (Ford Farm) Fore Street, Kentisbeare.
[26/00818/FULL](#) Erection of an agricultural building. Church Cottage, Blackborough, EX15 2HP.
[26/00772/FULL](#) Change of use and conversion of buildings to two dwellings, erection of garages and associated works (part retrospective). Land and Buildings at NGR 305944 108931 Wressing Barton, Kentisbeare.
 - 6.2 Results of applications from Mid Devon District Council.
 - 6.3 Culm Garden Village.
 - 6.4 Any other Planning Matters.
7. **Highways** - items to report and any other matters.
8. **Reports.**
 - 8.1 The Clerk.
 - 8.2 The Chairman/Vice-Chairman.
 - 8.3 Any Reports from MDDC and DCC Councillors.
 - 8.4 P3 Footpaths, Parish Paths & Silver Wood. (i) Grant forms submitted. (ii) Summer walks.
 - 8.5 Blackdown Hills Parish Network – notification of upcoming AGM.
 - 8.6 Any other reports. (i) History project.
9. **Finance.**
 - 9.1 Report & to note the balances.
 - 9.2 To approve payments:

Payment 1	£ 13.81	SMA Services. Payroll Provider.
Payment 2	£ 300.00	Helen Rose. Website & digital communications.
Payment 3	£ 1080.35	Clerk – salary and expenses.
Payment 4	£ TBC	R&R Services Ltd. Grass maintenance contract.
Payment 5	£ 140.00	S Aldworth. Fee for internal examination ref: Audit/AGAR.
Payment 6	£ 319.60	HMRC. Quarterly PAYE.
Payment 7	£ 264.00	N Page. P3 footpath works.

Finance Continued:

- 9.3** Grass Maintenance Contract R&R Services (Devon) Ltd., – item 10.1 refers.
- 9.4** Grant for St. Mary's re: churchyard extension – item 12 refers.
- 9.5** To note the dates set re: Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return (AGAR) - 29/06/26 to 07/08/26.
- 9.6** Any other financial matters.

- 10. Kentisbeare Play Area and Pump Track.**
- 10.1** Grass cutting contract & monthly track maintenance re: R&R Services (Devon) Ltd.
- 10.2** Phase 2 - upcoming site meeting with contractor.
- 10.3** Any other matters.

- 11. Register of Interest Forms (ROI):** Notification from MDDC re: Important legislative change affecting the publication of Members' personal information.

- 12. St Mary's Churchyard:** Extension required to churchyard – to discuss financial assistance.

- 13 Summer Recess and Scheme of Delegation.**

- 14. Correspondence & Any Consultations.**

- 15. Items for information, future agenda items, and dates of future meetings.**
Next meeting – September.